[LOCAL ASSOCIATION LETTERHEAD]

[DATE]

Letter of Good Standing for: [LICENSEE NAME] [STATE OF LICENSURE] [LICENSE NUMBER]

To Whom It May Concern:

Please be advised that [LICENSEE NAME], NAR Member ID [NUMBER], is a member in good standing with [PRIMARY LOCAL REALTOR® ASSOCIATION], [STATE REALTOR® ASSOCIATION], and the National Association of REALTORS®. They are fully paid on all REALTOR® association dues, have satisfied NAR's mandatory code of ethics requirements, and have no current or pending disciplinary action or unsatisfied fines.

If you need any further information, please feel free to contact me any time.

Thank you,

[SIGNATURE]

[NAME] [TITLE/POSITION] [ASSOCIATION] [EMAIL]